

**MINUTES**  
**REGULAR MEETING**  
**December 15, 2023**  
**10:00 A.M.**

The Monahans Economic Development Corporation of the City of Monahans, Texas convened on the above date at 1:30 P.M. in the Council Chambers of City Hall at 112 West Second Street, Monahans, Texas with the following members, officers and visitors present:

*Richard Erwin*  
*Hal Upchurch*  
*Leticia Rodriguez*  
*Marielena Saenz*  
*Cathy Anthony*

*MEDC President*  
*MEDC Vice President*  
*MEDC Secretary*  
*MEDC Board Member*  
*MEDC Board Member*

*Ashley Adatao*  
*Teresa Burnett*  
*Adam Steen*  
*Christy Sullivan*  
*Greg Holly*

*MEDC Director*  
*Chamber Director*  
*City of Monahans Mayor*  
*Monahans News*  
*Ward County Judge*

**ITEM #1** Richard Erwin, President called the meeting to order at 10:00 A.M.

**ITEM #2** Presentations by citizens to be heard.

**ITEM #3** Motion made by Leticia Rodriguez, seconded by Cathy Anthony to approve Minutes of the November 20, 2023, Regular Meeting.

Votes were as follows:

“Aye”	Richard Erwin
“Aye”	Hal Upchurch
“Aye”	Leticia Rodriguez
“Aye”	Cathy Anthony
“Aye”	Marielena Saenz

Motion Carried

**ITEM #4** Motion made by Leticia Rodriguez, seconded by Marielena Saenz to approve the Financial Report.

Votes were as follows:

“Aye”	Richard Erwin
“Aye”	Hal Upchurch
“Aye”	Leticia Rodriguez
“Aye”	Cathy Anthony
“Aye”	Marielena Saenz

Motion Carried

**ITEM #5** Motion made by Marielena Saenz, seconded by Leticia Rodriguez to approve Accounts Payable.

Votes were as follows:

“Aye”	Richard Erwin
“Aye”	Hal Upchurch
“Aye”	Leticia Rodriguez
“Aye”	Cathy Anthony
“Aye”	Marielena Saenz

Motion Carried

**ITEM #6** Motion made by Leticia Rodriguez, seconded by Cathy Anthony to approve 2024 MEDC Meeting Schedule.

Votes were as follows:

“Aye”	Richard Erwin
“Aye”	Hal Upchurch
“Aye”	Leticia Rodriguez
“Aye”	Cathy Anthony
“Aye”	Marielena Saenz

Motion Carried

**ITEM #7** Consider and Act Upon Approving Resolution 2023-010, Addendum to GIS Planning License Agreement (Hosted Software).

NO ACTION

**ITEM #8** Consider and Act Upon Approving an Easement Agreement with Car Wash 8:28.

Greg Holly discussed with the MEDC Board communication he has with Carwash 8:28. -Emotions being high due to news articles on the issue, their concern with existing plumbing to their facility, why they cannot sell the property, and meetings. Also discussed was Carwash 8:28's proposal for a Shared Utility Easement with terms being 1) Does not interfere with their utilities 2) No Charge for Easement 3) SBA Drafts Document and 4) MEDC takes care of any cost accumulated.

Motion made by Hal Upchurch, seconded by Leticia Rodriguez to Agree to Concept of Terms Presented by Greg Holly for a Shared Utility Easement with Carwash 8:28.

Votes were as follows:	“Aye”	Richard Erwin
	“Aye”	Hal Upchurch
	“Aye”	Leticia Rodriguez
	“Aye”	Cathy Anthony
	“Aye”	Marielena Saenz

Motion Carried

**ITEM #9** Consider and Act Upon Approving Resolution 2023-011, Obtaining Bids for Paving, Water and Sewer for Commercial Development- Block 26 of the East Monahans Subdivision.

NO ACTION

**ITEM #10** Board reviewed and discussed:  
-East Monahans Subdivision  
-Retail Coach  
-Sales Tax

**ITEM #11** Motion was made by Leticia Rodriguez, seconded by Cathy Anthony to adjourn the meeting at 10:36 A.M.

Votes were as follows:	“Aye”	Richard Erwin
	“Aye”	Hal Upchurch
	“Aye”	Leticia Rodriguez
	“Aye”	Cathy Anthony
	“Aye”	Marielena Saenz

Motion Carried

ATTEST:

\_\_\_\_\_  
Richard Erwin- President

\_\_\_\_\_  
Leticia Rodriguez- Secretary